

Mass part	Cantor Cue	What to Do
Announcements – if worship aids are being used for the liturgy.	After the lector greeting, approach the cantor stand to make the announcement. Be sure the microphone is turned on.	Go to the cantor stand and announce: (on Saturday) “The order of worship and the music for today’s liturgy may be found in your worship aids, located in the pew pockets. Please replace the worship aids at the end of Mass to be used at 8am Mass on Sunday.” (on Sunday) “The order of worship and the music for today’s liturgy may be found in your worship aids, located in the pew pockets. After Mass, please place the worship aids in the recycle box in the back of the church.”
Teaching/practicing before Mass	Only with instruction from the choir director or Father’s request	From the cantor stand, follow the instructions of the choir director in teaching new music.
Penitential Rite	The organist will play the introduction .	From the cantor stand, lead the singing of the Penitential Rite.
Gloria (omitted during Advent and Lent)	Immediately following the Penitential Rite.	Remain at the cantor stand for the singing of the Gloria. Approach the altar with the lector(s) and be seated behind the ambo.
First Reading		Remain seated.

<p>Responsorial Psalm</p>	<p>After the first reading, as the lector leaves the ambo to be seated, go onto the ambo and prepare your cantor book. Do not signal the accompanist! When the congregation is singing the refrain face them and listen to them; do not fidget with your books or papers. Memorize the words to the refrain and look at the people as you sing it.</p> <p>Memorize the last words of each verse, and lift your eyes from the page as the refrain is about to begin.</p> <p>Remember to lift your arms with the last couple of words of the verse so that the people know when to breathe and prepare to sing.</p>	<p>Ascent the ambo and adjust the microphone to yourself.</p> <p>The organist will begin the psalm as soon as you put your book in place; there is no need for a signal or nod.</p> <p>Sing the first refrain from memory while looking at the people. Be firm; you are proclaiming the Word of God.</p> <p>After the first refrain, do not sing into the microphone except for the verses. When the psalm is completed, wait for the last notes to be sung or played, then close your book and return to your seat behind the ambo.</p>
<p>Second Reading</p>		<p>Remain seated. Join the lector(s) as they bow and leave the altar. Proceed immediately to the cantor stand for the Gospel acclamation.</p>
<p>Gospel Acclamation</p>	<p>Face the people. The organist will begin the acclamation at the proper time.</p>	<p>Sing the gospel acclamation refrain; the people will repeat the refrain. After the verse, signal the people to sing, then turn to face the altar. Let the congregation sing their part; do not sing with them into the microphone.</p> <p>Stand quiet and still at the cantor stand as the Gospel is read, then return to your pew.</p>
<p>Homily</p>		<p>You are seated and listening. Do not flip through your music or fidget with things in your lap. Be attentive!</p>

Communion

The organist will play completely through the refrain of the Communion hymn. Sing the refrain once, then let the people sing the refrain once. You will sing the verses, the people will sing the refrains. The music should end when the last person has received Communion. If the choir sings a post-Communion piece, the choir director will signal you to end the hymn before all verses are sung. Be attentive, and look up to the loft for these signals.

Do not sing the refrain into the microphone when the congregation is supposed to be singing, even if they are not! You need to allow yourself time to receive Communion, too. Do not leave the cantor stand during a verse you are singing, but you may leave if the congregation is singing a refrain.